

## How to Use Your GI Bill Benefits at UNT (Continuing Student)

<b>STEP 1</b>	<b>Register for classes as soon as you are able.</b> To find out when you are eligible to register for classes, visit: <a href="https://registration.unt.edu/">https://registration.unt.edu/</a> . Please register early to ensure your enrollment is certified early to prevent payment delays.
<b>STEP 2</b>	<b>To request to be recertified by UNT, either visit Sage Hall Suite 236 to fill out the enrollment form OR visit our website to complete the form electronically: <a href="https://sfs.unt.edu/va-education-benefits">https://sfs.unt.edu/va-education-benefits</a>.</b>  If you have a hard copy version of the form, it can be submitted in-person at Sage Hall 236, faxed to 940-565-3441, or submitted through the Form Upload found on <a href="https://sfs.unt.edu/va-education-benefits">https://sfs.unt.edu/va-education-benefits</a> .
<b>STEP 3</b>	<b>If you change your major or degree plan, you must complete and submit either VA Form 22-1995 or 22-5495 to the UNT VA Certifying Officials.</b>  <b>For Chapter 30, 33, 1606 or 1607-Complete VA Form 22-1995 (Change of Program or Place of Training form).</b> <ul style="list-style-type: none"><li>◆ You can fill this form out in our office or download and print it from online.</li><li>◆ <a href="https://www.va.gov/education/apply-for-education-benefits/application/1995/introduction">https://www.va.gov/education/apply-for-education-benefits/application/1995/introduction</a></li></ul> <b>For Chapter 35-Complete VA Form 22-5495 (Dependents' Request for Change of Program or Place of Training).</b> <ul style="list-style-type: none"><li>◆ You can fill this form out in our office or download and print it from online.</li><li>◆ <a href="https://www.va.gov/education/apply-for-education-benefits/application/5495/introduction">https://www.va.gov/education/apply-for-education-benefits/application/5495/introduction</a></li></ul>
<b>STEP 10</b>	<b>Turn in all of the following forms/documentation to Student Veteran Services - Benefits Office and meet with a VA Certifying Official to complete your enrollment certification:</b> <ul style="list-style-type: none"><li>◆ Updated Award Letter (Post-9/11 Chapter 33 only)</li><li>◆ UNT Veterans Enrollment Form.</li></ul>