

Hazlewood Act Checklist – Legacy Student

- ☐ **Hazlewood Act Application** – Please complete and sign the [Hazlewood Act application](#).
- ☐ **DD Form 214 Member Copy 4** – We will not accept a DD Form 214 Member Copy – 1 or an altered DD Form 214. If your veteran does not have their DD Form 214, please have them request one at <https://www.archives.gov/>.
- ☐ **Chapter 33 Post 9/11 Certificate of Eligibility or Denial Letter in the Student's Name** – All students who have veterans who separated or retired on or after August 1, 2009, are required to submit a Chapter 33 Post 9/11 Certificate of Eligibility or denial letter in the student's name. The student will need to create an account and submit the [VA Form 22-1990E](#) to receive this document.
- ☐ **Student's Relationship Document** -
 - ☐ Biological Child – Student's birth certificate with the veteran listed as the parent
 - ☐ Stepchild – Student's birth certificate and veteran's marriage license
 - ☐ Adopted Child – Final Decree of Adoption or amended birth certificate
 - ☐ Tax Dependent – Current IRS Tax Transcript
- ☐ **Veterans' Driver's License** – Submit the veteran's state of Texas driver's license. We will not accept an expired driver's license.
- ☐ **Hazlewood Online Database Cover Letter** – You and the veteran must create an account, log in to your account, identify properly as the student or veteran and submit your Hazlewood Online Database cover letter. Your cover letter should include your name, birth date, social security number and the number of Hazlewood hours that you have used.

Additional documents could be required upon review of your submitted Hazlewood Act documents.